



WEST MIDLANDS  
INSTITUTE OF  
PSYCHOTHERAPY

## UKCP Accreditation Procedure

**WMIP accredits successful applicants as Psychoanalytic Psychotherapists and Jungian Analytical Psychotherapists. These are the only professional labels individuals are entitled to use following accreditation.**

### Stage One

The applicant either completes an application form online and emails a C.V. to the WMIP administrator or sends three hard copies of a completed application form and C.V. to the postal address below. If you are able to demonstrate that you have met the stated criteria for accreditation you will be invited to proceed to Stage Two.

### Stage Two

1. The applicant makes a full application, either online or by sending three hard copies by post to WMIP.

The application consists of:

- i. A case study, supervised by your psychoanalytic supervisor, demonstrating the use of psychoanalytic theory in clinical work. 3000 words +/- 10%. A list of references to be included.
- ii. A professional development statement of 2,000 - 3,000 words to include:
  - a. an account of the development of your clinical practice and the main theoretical models informing your work. Please demonstrate awareness of diversity issues and an understanding of ethical considerations in clinical work.
  - b. two clinical vignettes (which can be written separately or incorporated within the professional development statement) describing current or very recent clinical work with two patients (not the subject of the main case study) and which give an account of a significant moment and your understanding of it. Up to 500 words each.

2. You are required to provide two professional references, one of which is written by your current clinical supervisor. Please send your referees a copy of WMIP's Guidelines for Referees.

3. You are required to provide the name and postal address of your individual psychotherapist(s). They will be sent a request for the dates and frequency of your personal psychotherapy. No further request for any details of the work will be made.
4. You will be invited for two individual interviews conducted by assessors appointed by the Membership Committee who will report to the committee. (Applicants who have successfully completed either of WMIP's professional trainings are exempt from this element of the application process).
5. You will be informed in writing of the decision of the Membership committee as soon as all the elements of the application have been received. If accreditation has been approved, you must then apply to join UKCP via the 'join' menu on the UKCP website. Following receipt of your application, UKCP will contact WMIP for confirmation that you have been accredited. In the meantime, the Membership Committee will inform the Trustees and Administrator of WMIP that you have successfully completed the accreditation process.
6. The only basis for an appeal against the decision is failure of the Committee to follow this Accreditation Procedure. Such an appeal must be made in writing to the Trustees of WMIP within six weeks of the Committee's decision being sent to the applicant.
7. In the event that accreditation is not granted, written feedback will be given on receipt of a written request sent to the Administrator of WMIP. Recommendations for further training, personal psychotherapy and/or supervision may be made. A further application will be welcomed once any recommendations have been fulfilled.
8. Fees for making an application are:  
Stage One: **£35**  
Stage Two: a further fee of **£400**. This includes one year's Professional membership of WMIP if the applicant is accredited. In the event that accreditation is not granted £210 will be refunded to the applicant.

All documents submitted in the process of this application will be treated with the utmost respect and will be destroyed following completion of the application process and any subsequent appeal.

**Postal address:**

The Administrator, WMIP, 66 Smirrells Road, Hall Green, Birmingham B28 0LB